

# MINUTES OF THE 30<sup>TH</sup> MEETING

MINUTES OF THE 30TH MEETING OF THE  
EXECUTIVE COMMITTEE OF THE BOARD OF  
GOVERNORS HELD ON THE 26TH MAY, 1991.

The 30th meeting of the Executive Committee of the Board of Governors of the Housing Foundation was held in the Committee Room of the Works Division on the 26th May, 1991. The meeting commenced with recitation from the Holy Quran by Director General, Housing Foundation.

2. A list of the participants of the meeting is at Annex.
3. At the outset Mr. M. Ikram, a representative of Category-II, pointed out that the first item on the agenda should be the confirmation of the minutes of the last meeting. The Chair accepted that in future the confirmation of the minutes of the last meeting should be included in the agenda.

4. The Committee then considered the proposals on the agenda and decided as follows:

DRAFT BROCHURE FOR PHASE-II OF THE HOUSING  
SCHEME FOR THE FEDERAL GOVERNMENT EMPLOYEES ON  
OWNERSHIP BASIS.

5. F.A.(Works) stated that his views had not been included in the brochure and that in the last meeting of the ~~and~~ Executive Committee, it was decided to include DFA(Works) in the Sub-Committee constituted to finalize the draft brochure for Phase-II but he was not included. It was explained that DFA(Works)'s name was mentioned in the meeting but was not approved for inclusion in the Sub-Committee. The Chairman asked <sup>FA(Works)</sup> /about his views. He stated that owners of flats in Islamabad should not be made ineligible for allotment of houses in the Scheme. After detailed

discussion, it was agreed that the Scheme was launched basically to provide shelter to shelterless Federal Government employees and that those who owned some residential accommodation or even plots at Islamabad may not be made eligible in Phase-II of the Scheme. At this stage M. M. Mumtaz Qazi, a representative of Category-III, stated that the construction cost of the houses is very high and it was beyond the paying capacity of every Government servant irrespective of the category. Representative of the Allottees Association advocated for construction of houses by the allottees under their own arrangement, which they termed as privatization of construction. Mr. A.R. Mahsud, representative of Category-I allottees stated that privatization of construction would be economical. He stressed the need to consider this proposal even if we had to go to the Cabinet for this purpose. It was felt that the matter needed further study.

6. The Chairman, Executive Committee advised the Allottees representatives that they should first see the Chairman, Board of Governors for this purpose.

It was however made clear by the Chairman, Executive Committee that no change is possible in respect of Phase-I where contracts have not only been awarded but construction work has also commenced.

7. FA(Works) stated that he has asked for the views of the Cost Accounts Organisation of the Finance Division on the proposed costs of construction as given in the brochure for Phase-II and would make it available to the Committee. The Chairman asked the FA(Works) to expedite the views of that Organisation so that the brochure could be finalised soon.

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COMPOSITION OF THE EXECUTIVE COMMITTEE  
OF THE BOARD OF GOVERNORS OF THE HOUSING  
SCHEME FOR THE FEDERAL GOVERNMENT EMPLOYEES  
ON OWNERSHIP BASIS.

8. It was agreed that in addition to the six representatives of the Allottees Welfare Association the President of the Association may also be made member of the Executive Committee provisionally pending its regularisation on receipt of the following information which may be asked for from the Association:

- (i) List of Allottee members registered with the Association.
- (ii) Bye Laws and Articles of Association.
- (iii) Registration of the Association.

CONSTITUTION OF THE PURCHASE COMMITTEE

9. It was agreed that Mr. M. Mumtaz Qazi Allottees' representative be included as member of the purchase Committee in place of Mr. Abdul Ghafoor who has since resigned.

SIGNING OF CHEQUES FOR PAYMENTS ON  
BEHALF OF THE HOUSING FOUNDATION.

10. It was explained that according to the present procedure, cheques for payment are signed by two officers namely Director General, Housing Foundation and by Joint Secretary (Works) or FA(Works). In view of the difficulties being faced in following this practice, it was unanimously agreed by the Committee that henceforth the cheques be signed by Director General (HF) and Director (Administration & Finance) of the Housing Foundation.

APPOINTMENT OF CONSULTANTS FOR PHASE-I  
EXTENSION - PREPARATION OF TENDER DOCUMENTS

11. In view of the members' demand for being allowed to construct houses under their own arrangements and FA(Works)'s promise to submit Cost Accounts Organisation's views on cost estimates, the Committee is requested to consider the proposal for selection of consultant later.

RESERVATION OF QUOTA FOR ALLOTMENT OF  
HOUSING UNITS TO THE WIDOWS

12. After some discussion, it was agreed that instead of reserving a separate quota for the widows, all deserving cases of widows, orphans, disabled etc., be considered against the 5% discretionary quota available to the Executive Committee. It was decided that a Sub-Committee be constituted to consider and recommend such cases to the Chairman of the Executive Committee for final decision.

ACCOUNTING MANUAL FOR THE HOSPITAL FOUNDATION

13. The meeting was informed that M/S Taseer Hadi Khalid & Co., Chartered Accountants were engaged, with the approval of the Executive Committee to draft an Accounting Manual for maintenance of accounts and regulating other transactions connected with accounts. The Executive Committee constituted a Sub-Committee consisting of the following to examine the draft Manual submitted by the firm and give its recommendations for finalising it as soon as possible.

- (i) Mr. Abdul Ghafoor Mirza                      Chairman  
Joint Secretary,  
Cabinet Division.
- (ii) Mr. Mukhtar Ahmad                              Member  
FA(Works)
- (iii) Mr. M. Rafique Asghar                        Member  
FA (Retd), H.No.4-G,  
Street 51, F-6/4,  
ISLAMABAD.

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(iv) Mr. Aftabul Hasan Naqvi, Member  
Director (Admn/Finance),  
Housing Foundation.

ARRANGEMENTS FOR LOANING FACILITIES

14. The question of arranging finances by the Foundation was also raised by some of the members. Director General, Housing Foundation, explained that the Foundation had moved proposals through the Ministry of Works for a revolving fund from the Ministry of Finance and requested the Establishment Division to extend a loan from the Benevolent Fund on soft terms. FA(Works) proposed that the House Building Finance Corporation (HBFC) may be approached to finance specially category-V and VI houses out of their Corporate Action Plan.

APPOINTMENT OF RETIRED GOVERNMENT  
SERVANTS IN THE HOUSING FOUNDATION

15. FA(Works) raised a point that the Housing Foundation had re-employed a few retired Government servants without the approval of the competent authority. It was explained that appointment of a retired Government servant in the Foundation on contract did not attract the rules regarding re-employment of a Government servant. The Chairman, however, desired that a note containing both the views to be put up to him.

15. The meeting ended with a vote of thanks to the Chair.

LIST OF PARTICIPANTS

1. Mr.G. A. Jahangir,  
Secretary,  
Ministry of Housing & Works,  
Islamabad.
2. Mr. M.I.Rajput,  
Director General,  
Pak PWD,  
ISLAMABAD.
3. Mr. Mukhtar Ahmad,  
Financial Adviser,  
Ministry of Housing & Works,  
Islamabad.
4. Mr. Abdul Ghafoor Mirza,  
Joint Secretary,  
Cabinet Division,  
Islamabad.
5. Mr. Mohammad Yunus Khan,  
Deputy Secretary,  
Ministry of Housing & Works,  
Islamabad.
6. Mr. Sarshar Ali Malik,  
OSD(P&EC),  
Ministry of Housing & Works,  
Islamabad.
7. Dr. M. Rasool Khan,  
Director General,  
Housing Foundation.
8. Mr. A. R. Mehsud,  
Secretary,  
Ministry of Water & Power,  
Representative of Category-I
9. Raja Mohammad Ikram,  
Deputy Secretary,  
Population Welfare Division,  
Representative of Category-II
10. Mr. Mohammad Mumtaz Qazi,  
Superintendent,  
Prime Minister's Sectt. (Public),  
Representative of Category-III.
11. Mr. Mohammad Habib Shah,  
Estimator, Office of the  
Chief Engineer (North), Pak PWD,  
Representative of Category-IV.
12. Malik Mohammad Sadiq,  
LDC, Food & Agriculture Division,  
Representative of Category-VI.

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1. Mr. Altaf Hassan Sheikh,  
President,  
Allottees Welfare Association,  
Islamabad.
2. Mr. Moin Ahmad Siddiqi,  
Director (Estate)  
Housing Foundation.
3. Director (Administration/Finance),  
Housing Foundation.