

MINUTES OF THE
116TH MEETING

**Most Immediate
By Special Messenger**

**FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION
10, MAUVE AREA, G-10/4, ISLAMABAD**

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No.11(4)/2008-HF(A)/116

July 15, 2011

Subject: - **MINUTES OF 116th MEETING OF EXECUTIVE COMMITTEE / BOARD OF DIRECTORS OF FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION HELD ON 14.07.2011**

The 116th meeting of the Executive Committee/Board of Directors of Federal Government Employees Housing Foundation was held on 14.07.2011 at 1230 hours in the Committee Room of Federal Government Employees Housing Foundation, Islamabad.

2. The minutes of the said meeting are enclosed for information / record.

Encl: As above

(AZIZULLAH SHAH)
Assistant Director(Admn-II)
Tele: 051/9106044

1. Mr. Kamran Lashari,
Chief Executive / Secretary,
M/o Housing & Works,
Islamabad.

2. Mr. Nasar Hayat,
Additional Secretary,
Ministry of Interior,
Islamabad.

3. Mr. M.B. Awan,
Joint Secretary,
M/o Housing & Works,
Islamabad.

4. Mr. M. Liaquat Muneer Rao,
Financial Advisor (Works),
M/o Housing & Works,
Islamabad.

5. Mr. Shah Din Sheikh,
Director General,
Pak. PWD,
Islamabad.

6. Mr. S.M. Afaq Makhdoomi,
Joint Secretary,
Cabinet Division,
Islamabad.

7. Mr. Tahir Shamshad,
Member (Planning),
Capital Development Authority,
Islamabad.

8. Mr. Gulab Zamir,
Joint Engineering Advisor,
M/o Housing & Works,
Islamabad.

9. Mr. Rasul Bux Phulpoto,
Managing Director,
Pakistan Housing Authority,
Islamabad.

10. Mr. Saieed Ramzan,
Deputy Secretary (Admn),
M/o Housing & Works,
Islamabad.

CC: P.S. to Director General, FGE Housing Foundation, Islamabad.

15-7-11

**FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION
10, MAUVE AREA, G-10/4, ISLAMABAD**

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Subject: **MINUTES OF 116TH MEETING OF THE EXECUTIVE COMMITTEE / BOARD OF DIRECTORS OF FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION HELD ON 14.07.2011**

The 116th meeting of the Executive Committee / Board of Directors of FGE Housing was held on 14.07.2011 at 1200 hours in the Committee Room of Federal Government Employees Housing Foundation, Islamabad. The meeting was chaired by Mr. Kamran Lashari, Secretary / Chief Executive FGE Housing Foundation, Islamabad. The list of participants is annexed.

2. The proceedings of the meeting commenced with the recitation from Holy Quran.

3. The Chief Operating Officer welcomed Mr. Kamran Lashari, as Chief Executive of the Housing Foundation, Mr. M.B. Awan, Senior J.S. Ministry of Housing & Works, Mr. S.M. Afaq Makhdoomi, Joint Secretary, Cabinet Division, Mr. Gulab Zamir, JEA, M/o Housing & Works, Mr. Rasul Bux Phulpoto, Managing Director, Pakistan Housing Authority, and Mr. Saieed Ramzan, Deputy Secretary (Admn), Ministry of Housing and Works as Members of the Executive Committee. The Chief Operating Officer hoped that FGEHF would produce good results under the new leadership.

2. The agenda items discussed in the meeting and decisions taken were as under:-

Item No.1: **MINUTES OF 115TH MEETING OF THE EXECUTIVE COMMITTEE / BOARD OF DIRECTORS OF FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION HELD ON 26.04.2011**

3. The Chief Executive asked the members if they had any observation to the minutes of the 115th meeting of the Executive Committee. *None of the members raised any objection. The Executive Committee confirmed minutes of the 115th meeting of Executive Committee / Board of Directors held on 26.04.2011.*

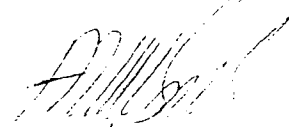

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Item No.2: REGULARIZATION / CREATION OF ADDITIONAL POSTS

4. The Director General/COO presented Item No.2 before the Executive Committee explaining that the posts mentioned in Para 2 were created by the outgoing Chief Executive and these posts are placed before the Executive Committee for ratification. The Chief Executive asked about the details of the posts. The Director General explained that a new post of Director has been created and the Director has been brought from CDA on deputation. Secondly, the post of Deputy Director is occupied by Syed Nauman Shah who is also a deputationist. Regarding the posts of Assistant Director, the Director General explained that only one Assistant Director is working on the post for 89 days against the three created posts.

5. Regarding the non-executive posts, the Deputy Secretary (Admn), M/o Housing & Works observed that the number seem excessive and need to be rationalized.

6. The D.F.A. representing the F.A. pointed out that NOC from Establishment Division should be obtained before recruitment to the posts. Member (Planning), CDA observed that organizational chart and job description for the posts being created and structure need to be defined. The Director General, Pak PWD pointed out that budgetary provision must be kept in view while creating the posts as per relevant rules. The Chief Executive agreed and observed that the posts should be rationalized and number should be cut down. The Director General remarked that the non-executive posts can be reduced. Therefore, the Chief Executive directed to review the non-executive posts by at least half i.e. 50% of the proposed/created posts contained in para 2. The Chief Executive further directed that for recruitment against these posts, the laid down rules for recruitment should be followed strictly in letter and spirit i.e. the posts should be advertised and proper selection be made by Departmental Selection Committee (DSC) as per rules and subject to the budgetary provisions. It was also decided that quota for direct recruitment and promotion should also be observed while making recruitment.


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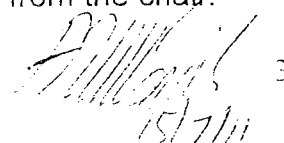
7. Regarding the further creation of posts proposed at para 3 of working paper which include Assistant Directors, UDCs, LDCs and Naib Qasids, the DFA and Joint Secretary, Cabinet Division observed that these need to be justified within the context of organization structure, strength and requirements. The Deputy Secretary (Admn) also observed that the creation of posts on the premise of forthcoming projects had too many ifs and buts which should be avoided as the organization structure is becoming very heavy. Further, the Joint Secretary, Cabinet Division and DFA observed that at present the Government had imposed ban on recruitment as well as on creation of new posts due to austerity measures and NOC should be obtained from Establishment Division and Finance Division. The Director General viewed that such ban was not applicable to Housing Foundation because of its nature as company. The Chief Executive desired that the issue needs to be clarified before going further. He directed to get NOC if applicable and to clarify with legal wing of the Housing Foundation or Finance Division the applicability of the above. The case for further creation of posts be placed before the Executive Committee after obtaining clarifications from relevant quarters with proper justification, organization structure, job description and budgetary provision. Further, the advertisement and other procedures under the Rules be followed to ensure fair and transparent selection (including the post of A.D. filled for 89 days).

8. After finishing the above two agenda items, the following Additional Agenda Item was placed before the members :-

Additional Agenda Item: **CASE OF MRS. SHAHNAZ SHAHID HAMID WIDOW OF MALIK SHAHID HAMID, A BS-20 (DMG) OFFICER**

9. The Chief Executive observed that the case should be viewed sympathetically as the officer was killed during the discharge of his duties. The Senior Joint Secretary observed that it is a very deserving case. Other members also agreed. Therefore, the Executive Committee acceded to the request of Mrs. Shahnaz Shahid Hamid widow of Malik Shahid Hamid for allotment of a plot under Hardship Quota as proposed in the Working Paper – considering it to be have no connection with the one allotted on age-wise seniority.

10. The meeting ended with a vote of thanks to and from the chair:

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**LIST OF PARTICIPANTS OF 116TH MEETING OF THE EXECUTIVE
COMMITTEE / BOD'S MEETING HELD ON 14.07.2011**

1. Mr. Kamran Lashari, Secretary, M/o Housing & Works, Islamabad (In Chair).

2. Mr. M.B. Awan, Senior Joint Secretary, M/o Housing & Works, Islamabad.

3. Mr. Iftikhar Ahmed, Deputy Financial Advisor (H&W), Islamabad.

4. Mr. Shah Din Sheikh, Director General, Pak PWD, Islamabad.

5. Mr. S.M. Afaq Makhdoomi, Joint Secretary, Cabinet Division, Islamabad.

6. Mr. Tahir Shamshad, Member Planning, CDA, Islamabad.

7. Mr. Gulab Zamir, Joint Engineering Advisor, M/o Housing & Works, Islamabad.

8. Mr. Rasul Bux Phulpoto, Managing Director, Pakistan Housing Authority, Islamabad.

9. Mr. Saieed Ramzan, Deputy Secretary (Admn), M/o Housing & Works, Islamabad.