

MINUTES OF THE 108TH
MEETING OF EXECUTIVE
COMMITTEE

FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION
10-MAUVE AREA, G-10/4
ISLAMABAD

Subject:- MINUTES OF 108TH MEETING OF THE EXECUTIVE COMMITTEE/
BOARD OF DIRECTORS OF F.G.E. HOUSING FOUNDATION HELD
ON 09.09.2009.

The 108th meeting of the Executive Committee/Board of Directors of Housing Foundation was held on 09.09.2009 at 11.30 A.M in the Committee Room of the Federal Government Employees Housing Foundation, G-10/4, Islamabad. The meeting was presided over by Mr. G.M. Sikander, Secretary, M/O Housing & Works/Chief Executive, F.G.E. Housing Foundation, Islamabad.

2. List of participants is annexed.
3. The proceedings of the meeting commenced with recitation of verses from the Holy Quran by the Chief Executive.
4. After the start of proceedings the members of the Executive Committee and the Chief Operating Officer appreciated the leadership and efforts of Mr. G.M. Sikander done while being Chief Executive of the Housing Foundation to promote its objectives and to improve the image of the organization. The Chief Operating Officer praised the dynamic personality and highlighted the contribution of the Chief Executive in progress of the Housing Foundation. The JEA also appreciated the integrity and positive thinking of the Chief Executive. The Chairman welcomed the new members of Executive Committee i.e. D.G. Pak. PWD, and thanked individually all the members of the Executive Committee, the DG(HF) and the Directors of


Housing Foundation for their cooperation and hard work during his tenure as Chief Executive. The Chief Executive also prayed that the new change of Chief Executive to prove beneficial for the Housing Foundation.

Item No.1: CONFIRMATION OF THE MINUTES OF THE 107TH MEETING.

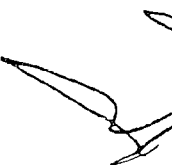
5. The minutes of the 107th meeting of the Board of Directors were placed before the Executive Committee. The Director General(HF) apprised the members that some of points were highlighted by the Member Planning, CDA which were then incorporated in the revised minutes. The Executive Committee then unanimously approved the minutes.

Item No.2: MEMBERSHIP DRIVE – UPDATE AND FEEDBACK.

6. The D.G(HF) informed the Executive Committee that so far we have received very tremendous response to the membership drive scheme launched after the approval of the Prime Minister. So far 9000 employees have registered themselves with an amount of Rs.200 million plus received as deposit. The DG(HF) presented queries received from applicants and sought the opinion of the Executive Committee members to make out a clear procedure regarding the operation of scheme in future. The Chief Executive directed to chalk out the procedure /SOP based on the clarifications and also to ensure the proper advertisement of the salient features of the scheme for the information of the existing and future applicants / Federal Government Servants. The following clarifications were discussed/approved:-

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- i) The registration fee will be refundable/adjustable after deduction of 2% service charges.
 - ii) An employee can opt for registration in a lower category after deposit of the applicable fee. However, in case of request for upgradation later, the seniority would change and would be counted w.r.t. later date when the differential amount is deposited.
 - iii) The Retired Employees can opt for registration provided they have not got any plot from FGEHF or CDA. However, their list will be maintained separately under 10% retired quota.
 - iv) The contract employees are not eligible for registration.
 - v) If both husband and wife are Federal Government Servants then only one of the spouses would be eligible to apply.
 - vi) A separate quota would be maintained for widows / widowers of Federal Government Servants in all future schemes.
 - vii) The personnel of Armed Forces are not eligible for registration. Only civilians paid out of defence estimates can apply.
 - viii) There would be a separate quota for Constitutional / Professional Employees in the future schemes. They will not be entertained in the registration drive.
 - ix) An employee can opt for change of category on promotion after the deposit of the differential amount of higher category. However, the seniority in the next category would be reckoned from date of deposit of the differential amount.

- x) The employees of Nationalized Banks are eligible under the category of autonomous Bodies. Only the employees of State Bank, National Bank of Pakistan and First Woman Bank are eligible.
- xi) The allottees of E-12 Sector are eligible provided they surrender the plots of E-12.
- xii) The seniority would be determined on "First Come First Serve" based on date of deposit in the relevant category. In case of more than one applicant on a particular date in a category, the agewise seniority would be made the criteria for that particular date.
- xiii) The status of those serving employees who apply for membership and then get retired later on would remain the same i.e. "serving employees" for all future schemes being registered employees.
- xiv) The Government Servants would not be allowed to apply directly to FGE Housing Foundation in any new scheme whenever launched in future. Only the registered employees would be entertained for allotments in the future schemes.
- xv) The registration with Pakistan Housing Authority does not affect the status of employees for their registration with FGE Hosing Foundation. The only condition is that the employees should have not been allotted a plot apartment by Capital Development Authority or FGE Housing Foundation during service or after retirement.



No.3: MINUTES OF THE MEETING OF SUB-COMMITTEE.

The DG(HF) presented before the Executive Committee the recommendations of the sub-committee constituted in the 107th meeting regarding following items:-

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| Item No.3 | PROPOSAL TO LAUNCH FGEHF / MEMBERSHIP DRIVE. |
| Item No.6 | RESERVATION OF QUOTA FOR THE EMPLOYEES OF MINISTRY OF HOUSING AND WORKS AND ITS ATTACHED DEPARTMENTS (IN FUTURE SCHEMES). |
| Item No.7 | ELIGIBILITY FOR ALLOTMENT OF PLOT UNDER 75% QUOTA OF EMPLOYEES OF BOARD OF INVESTMENT IN PHASE-IV OF THE HOUSING SCHEME. |
| Item No.12(c) | REQUEST OF MR. KHALID SHAFIQ KHAN. |
| Item No.16 | ALLOTMENT OF PLOTS TO THE EMPLOYEES OF HOUSING FOUNDATION, ISLAMABAD. |
| Item No.17 | REQUEST FOR EASY INSTALLMENTS PHASE-IV AND V. |

The Executive Committee approved the minutes of Sub-Committee on the items except for item No.17 for which an amendment was approved that the amount of surcharge as on 30.06.2009 would required to be deposited by defaulters before 30.09.2009 the remaining balance of the principal amount would then have to be deposited in 4 equal installments due on 01.11.2009, 01.12.2009, 01.01.2010, 01.02.2010 or possession /sale of apartment whichever is earlier. (The Executive Committee also approved to increase from 1% to 2% the quota for employees of M/O Housing & Works and its attached departments (with at least 1 ½ years continuous working period in the Ministry / Department, and also having a regular service of 10 years) in all future schemes of F.G.E. Housing Foundation as per following distribution:-

i)	Ministry of Housing & Works	1%
ii)	Pak. PWD	0.5%
iii)	Estate Office	0.3%
iv)	N.H.A.	0.2%



am No.3: MINUTES OF THE MEETING OF SUB-COMMITTEE.

7. The DG(HF) presented before the Executive Committee the recommendations of the sub-committee constituted in the 107th meeting regarding following items:-

- 1) Item No.3 PROPOSAL TO LAUNCH FGEHF / MEMBERSHIP DRIVE.
- 2) Item No.6 RESERVATION OF QUOTA FOR THE EMPLOYEES OF MINISTRY OF HOUSING AND WORKS AND ITS ATTACHED DEPARTMENTS (IN FUTURE SCHEMES).
- 3) Item No.7 ELIGIBILITY FOR ALLOTMENT OF PLOT UNDER 75% QUOTA OF EMPLOYEES OF BOARD OF INVESTMENT IN PHASE-IV OF THE HOUSING SCHEME.
- 4) Item No.12(c) REQUEST OF MR. KHALID SHAFIQ KHAN.
- 5) Item No.16 ALLOTMENT OF PLOTS TO THE EMPLOYEES OF HOUSING FOUNDATION, ISLAMABAD.
- 6) Item No.17 REQUEST FOR EASY INSTALLMENTS PHASE-IV AND V.

8. The Executive Committee approved the minutes of Sub-Committee on all the items except for item No.17 for which an amendment was approved that the amount of surcharge as on 30.06.2009 would required to be deposited by defaulters before 30.09.2009 the remaining balance of the principal amount would then have to be deposited in 4 equal installments due on 01.11.2009, 01.12.2009, 01.01.2010, 01.02.2010 or possession /sale of apartment which ever is earlier. (The Executive Committee also approved to increase from 1% to 2% the quota for employees of M/O Housing & Works and its attached departments (with at least 1 ½ years continuous serving period in the Ministry / Department, and also having a regular service of 10 years) in all future schemes of F.G.E. Housing Foundation as per following distribution:-

i)	Ministry of Housing & Works	1%
ii)	Pak. PWD	0.5%
iii)	Estate Office	0.3%
iv)	N.H.A.	0.2%

4: RECOMMENDATIONS OF THE SUB-COMMITTEE OF
HARDSHIP QUOTA.

The minutes of the hardship committee were presented before the Executive Committee for consideration. The Executive Committee reviewed and approved the recommendations subject to following amendments:

- i) The Executive Committee decided to accede to the request of Mr. Kayser Ali Shah for allotment of category-I plot to his widow in hardship quota on humanitarian / hardship grounds.
- ii) The Executive Committee decided to accede to the request of Mr. Rai Riaz Hussain, Ex-Press Secretary to the Prime Minister to allot a plot in his relevant category in Phase-IV.
- iii) The Executive Committee decided to accede to the request of Mrs. Rizwana Khan, Director General, M/O Information and Broadcasting to allot plot in her relevant category in Phase-IV.
- iv) The Executive Committee decided to allot a Cat-III plot to Mr. Muhammad Iqbal in Phase-IV as per entitlement subject to availability in relevant quota.
- v) The Executive Committee also decided to maintain a separate 10% quota for retired employees based on age and date of retirement in future schemes.
- vi) The Executive Committee approved the quota for widows from 3% to 4% in future schemes.



No.5(i):

PROPOSED HOUSING SCHEME NEAR NEW ISLAMABAD AIR PORT AT MOUZA BAJNIAL & THALLIAN TEHISL & DISTRICT RAWALPINDI --- M/S PRESTIGE BUILDERS & DEVELOPER(PVT) LTD.

10. The Chief Operating Officer presented the proposal of new housing scheme near New Islamabad Air Port. The Committee directed that strict principles are to be followed for all the future housing schemes to be undertaken as Joint Venture with land owners / developers to ensure transparency and delivery of service. The JEA pointed out that the financial position of Housing Foundation do not permit any purchase of land. Also as already decided by Executive Committee in previous meetings, receipts received on account of one scheme are not be spent on other schemes. Therefore, the land owners / developers desirous of offering their land for Joint Venture for Housing Scheme with Housing Foundation cannot be disbursed any payment on account of land purchase or soft loan or mobilizing advance. Alternative options like land sharing or gradual payments after launch of such schemes as per agreed schedule should be considered based on receipts of the specific schemes.
11. The Executive Committee endorsed the views presented and advised not to entertain any such proposal of Joint Venture which involved advance payment from Housing Foundation on any such account. However, non binding MOU may be signed subject to confirmation of title of such land and to ensure that the land is free from any litigation / encumbrances, negotiate / verification of price of the land, etc. to be done. To determine soundness / feasibility of the proposal and other aspects, a sub-committee headed by DG(HF) was constituted comprising of Member(Planning), CDA, Director(Tech), and Director(Finance), Housing Foundation to evaluate all such



Proposals of Joint Venture. The sub-committee will submit its report to Executive Committee for consideration.

Item No.5(ii): JOINT VENTURE FOR THE DEVELOPMENT OF HOUSING SCHEME AND APARTMENTS AROUND ISLAMABAD – UP COUNTRY ENCLOSURES (PVT) LTD.

12. The Executive Committee decided to follow similar terms and conditions for proposal of M/s Executive Enterprises as in item 5(i) and also the proposal to be evaluated by same sub-committee as established in item 5(i). It was also decided that the proposal of M/s Executive Enterprises (Islamabad Highway) who were recommended as second best option by the sub-committee recommendations approved in 105th Executive Committee meeting may be reviewed and to be evaluated in same manner by the Sub-Committee.

Item No.5(iii): EXPRESSION OF INTEREST FOR JOINT VENTURE HOUSING / APARTMENTS PROJECT AT PESHAWAR – SUFFA CONSTRUCTION (PVT) LTD.

13. The Executive Committee endorsed to follow same principles as laid down in item 5(i). However, non binding MOU may be signed subject to clearance of land from PDA and to ensure that the land is free from any litigation / encumbrances. The task to determine the soundness of proposal and suitability of land was also entrusted to the sub-committee established earlier under item 5(i).

Additional Item 5(iv): PROPOSAL OF M/S TRICON FOR JOINT VENTURE FOR THE DEVELOPMENT OF HOUSING SCHEME.

14. The Executive Committee decided that Housing Foundation team may visit the proposed site. If found suitable then the proposal may be scrutinized / evaluated by the above Sub-Committee.

Item No.6: PRIME MINISTER HOUSING PROGRAMME - (PMHP) -
EXPRESSION OF INTEREST FOR JOINT VENTURE OF
CONSTRUCTION OF APARTMENTS(G-13).

15. In response to Expression of Interest invited by Housing Foundation through press, the Director General(HF) informed the Executive Committee that 3 parties have shown their interest for Joint Venture for construction of apartments in G-13 Markaz so far.

16. The Chief Executive constituted a Sub-Committee headed by Mr. Zafeer Abbas, Additional Secretary, M/O Interior and comprising by DG(HF), Member Planning(CDA), Director(Finance), HF and Director(Tech), Housing Foundation to take presentations from the interested parties and formulate the recommendations regarding the proposal to execute Joint Venture for construction of G+14 apartments in Sector G-13(1&4).

Item No.7: CONSTRUCTION OF COMMERCIAL AREA IN SECTOR G-13,
ISLAMABAD.

17. The Item was deferred and Chair directed to consider the same in the next meeting of the Executive Committee.

Item No.8: REVISION OF BROCHURE FOR ALL FUTURE SCHEMES TO
SPECIICALLY DETERMINE QUOTA OF 5% FOR
CONSTITUTIONAL / PROFESSIONAL BODIES.

18. The Director General(HF) presented the item regarding revision of 5% quota for constitutional and professional bodies in all future schemes. The Executive

Committee directed to allocate a separate 1% quota for Judges of Supreme Court within 5% allocation. However, for balance 4% it directed to seek the advice from Law Division regarding its distribution in the light of Islamabad High Court decision.

Item No.9(I): REQUEST FOR RESTORATION OF PLOT.

19. The request of Mr. Jind Wada for restoration of plot in Phase-III was declined as per previous decisions of the Executive Committee. However, the Executive Committee directed the DG(HF) to consider his case for allotment of plot in the new scheme of the Housing Foundation being launched in future in his relevant category.

Item No.9(II): REQUEST FOR RESTORATION OF PLOT.

20. The request of Mr. Mehmood ur Rehman for restoration of plot in Phase-III was once again declined as per previous decision of Executive Committee. However, the Executive Committee directed the DG(HF) to consider his case for allotment of plot in the new scheme of the Housing Foundation being launched in future in his relevant category.

Item No.10(i): REQUEST OF MR. MOEEN MASOOD FOR ENHANCEMENT OF CATEGORY.

21. The DG(HF) presented the case of Mr. Moeen Masood for enhancement of category and change of sector. The committee was of the view that since the matter of sectoral exchange was under review in the Supreme Court of Pakistan and till such

ti.) the matter is decided by the Supreme Court no such request of sector change should be entertained.

22. The case was therefore, referred to the Hardship Committee for consideration and recommendations to be presented before Executive Committee subsequently.

Item No.10(ii): REQUEST OF MR. MUHAMMAD ASHFAQ KHAN FOR ENHANCEMENT OF CATEGORY.

23. The DG(HF) presented the case of Mr. Muhammad Ashfaq Khan for enhancement of category and change of sector. The committee was of the view that since the matter of sectoral exchange was under review in the Supreme Court of Pakistan and till such time the matter decided by the Supreme Court no such request of sector change should be entertained.

24. The case was therefore referred to the Hardship Committee for consideration and recommendations to be presented before Executive Committee subsequently.

Item No.10(iii): REQUEST OF MR. SULTAN AZAM TEMURI FOR ENHANCEMENT OF CATEGORY.

25. The DG(HF) presented the case of Mr. Sultan Azam Temuri for enhancement of category and change of sector. The committee was of the view that since the matter of sectoral exchange was under review in the Supreme Court of

Pakistan and till such time the matter decided by the Supreme Court no such request of sector change should be entertained.

26. The case was therefore referred to the Hardship Committee for consideration and recommendations to be presented before Executive Committee subsequently.

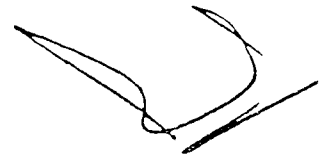
Item No.11: REQUEST OF SYED TARIQ MUNIR RIZVI FOR ALLOTMENT OF PLOT AGAINST DISABLED / HARDSHIP QUOTA.

27. The DG(HF) presented the case of Syed Tariq Munir Rizvi who has approached the Honourable Prime Minister for allotment of plot in Housing Foundation on medical grounds being a patient of multiple diseases.

28. The Executive Committee on the basis of report of the medical board of PIMS received decided to allot him a plot according to his entitlement in disabled quota(Cat-II) subject to availability.

Item No.12(i): REQUEST OF MR. MUHAMMAD KHALID JAVED FOR EXCHANGE OF PLOT.

29. The request of Mr. Muhammad Khalid Javed for exchange of plot was deferred by the Executive Committee till the clearance of matter of sectoral exchange from the Supreme Court of Pakistan.



Item No.12(ii):

REQUEST OF MST. NAJMEE UMER FOR EXCHANGE OF PLOT FROM PHASE-IV TO PHASE-III.

30. The request of Mst. Najmee Umer for exchange of plot was deferred by the Executive Committee till the clearance of matter of sectoral exchange from the Supreme Court of Pakistan.

Item No.12(iii):

REQUEST OF MR. ABRAR ALAM, EX-SENIOR JOINT SECRETARY, M/O HOUSING & WORKS FOR EXCHANGE OF PLOT FROM G-14 TO G-13.

31. The request of Mr. Abrar Alam for exchange of plot was deferred by the Executive Committee till the clearance of matter of sectoral exchange from the Supreme Court of Pakistan.

Item No.13:

REQUEST OF MR. SHAKEEL AHMED DURRANI, AIG OF POLICE (SPECIAL BRANCH) FOR ALLOTMENT OF PLOT.

32. The Executive Committee decided to refer the case of Mr. Shakeel Ahmed Durrani, AIG to the Hardship Committee for consideration and recommendation of allotment of plot in relevant category.

Item No.14:

ALLOCATION OF QUOTA FOR MEDIA WORKERS AND JOURNALISTS.

33. The DG(HF) presented the case before the Executive Committee for allocation of specific quota for media workers as the Minister of Housing & Works had already announced the establishment of quota for Journalists and Media Workers.



The Executive Committee agreed to allocate 2% quota for Journalists and 2% for media workers in the future schemes.

Additional Item No.1.

INVESTMENT WITH BARCLAY'S BANK(PLC).

35. The case for placement of investment with Barclay's Bank were placed before the Executive Committee. The Executive Committee unanimously decided not to opt for investment with a foreign owned bank in principle. It also observed that the Barclays bank was offering an interest rate lower from the existing rate on which the Housing Foundation had already invested with the national banks. The F.G.E. Housing Foundation was already in contract for 10 years with Askari Bank for provision of banking services. The Executive Committee expressed its satisfaction over the services and extra facilitation being provided by the Askari Bank in the membership drive scheme all over the country.

36. The Executive Committee directed Director(Finance) to get the clarification from Finance Division regarding placement of funds with foreign banks by the Government Organization and securing security against such deposits.

Additional Item No.2.

RECONSTITUTION OF EXECUTIVE COMMITTEE / BOARD OF DIRECTORS.

37. The matter of re-constitution of Executive Committee / Board of Directors in the wake of changed requirements / ground realities was discussed thoroughly amongst the members of the Executive Committee.

38. A Sub-Committee was constituted to further analyze the issue and firm up any such proposal for the Executive Committee, to be headed by Senior Joint Secretary, M/O Housing & Works and comprising DG, Pak. PWD, DG(HF), FA(Works).

Additional Item No.3.

REQUEST FOR PROVISION OF QUOTA FOR PAKISTAN HOUSING AUTHORITY'S EMPLOYEES IN THE HOUSING SCHEME LAUNCHED / TO BE LAUNCHED BY F.G.E. HOUSING FOUNDATION.

39. After thorough discussion, the Executive Committee decided to allocate 0.5% quota in all future schemes for the employees of Pakistan Housing Authority being a sister organization of M/O Housing & Works under the autonomous quota. However, PHA shall also reserve 0.5% quota for Housing Foundation employees on reciprocal basis.

Additional Item No.4.

ALLOTMENT OF PLOT TO THE MEMBERS OF EXECUTIVE COMMITTEE.

40. In the end, a decision of Executive Committee taken in the 103rd meeting (para-32) regarding allotment of plots to the employees / deputationists of Housing Foundation and the members of Executive Committee was presented by the Director(Estate) for clarification. The Executive Committee decided to insert words "and thereafter (for the members of Executive Committee and Coo)" after the date 19.11.2008 and to replace "officers of sister organizations including Ministry of Housing & Works who are members of Executive Committee" with the words "all

officers who are the members of the Executive Committee and the Chief Operating Officer, F.G.E. HF".

41. When the Chief Executive left the Committee Room, in his absence, Director(Estate) moved a table agenda item. He briefed, the Executive Committee that the Chief Executive was entitled to a Category-I plot in his capacity as Chief Executive for which no tenure limit has been prescribed. Keeping in view the commendable services rendered by him and his superannuation on 13th September, the members unanimously decided that one plot be allotted to him in a developed sector to enable him to build a shelter. Meanwhile Chief Executive rejoined the proceedings. When he was apprised of the unanimous decision of the Executive Committee members, he explained that in such an event, he will have to surrender the plot already allotted to him by Housing Foundation in 2008 in G-14 since it was not advisable to retain another plot. On the insistence of the members, he volunteered to surrender the plot allotted in G-14. He also expressed his deepest thanks to the members showing magnanimity and recognizing his services.

42. The meeting ended with mutual exchange of thanks amongst the chair and the members.



FEDERAL GOVERNMENT EMPLOYEES HOUSING FOUNDATION
ISLAMABAD

LIST OF PARTICIPANTS OF EXECUTIVE COMMITTEE MEETING

1. Mr. G. M. Sikander, Secretary, M/O Housing & Works, Islamabad.
2. Mr. Muhammad Zafeer Abbasi, Additional Secretary, M/O Interior, Islamabad.
3. Syed Turab Haider Zaidi, Senior Joint Secretary, M/O Housing & Works, Islamabad.
4. Mr. Shah Din Sheikh, Director General, Pak. PWD, Islamabad.
5. Hafiz M. Ziauddin, Joint Secretary(Cabinet), Cabinet Division, Islamabad.
6. Mr. Muzaffar Hussain Manjai, Joint Engineering Advisor, M/O Housing & Works, Islamabad.
7. Mr. Muhammad Zaheer Khan, Deputy Secretary(Admn), M/O Housing & Works, Islamabad.

Housing Foundation.

8. Mr. Talat Rasheed R. Miyan, Chief Operating Officer/Director General, Housing Foundation.
9. Mr. Kashif Ahmed Noor, Director(Finance), Housing Foundation, Islamabad.
10. Mr. Qaiser Abbas, Director(Technical), Housing Foundation.
11. Malik Zafar Abbas, Director (Law), Housing Foundation.
12. Syed Mohammad Nauman Shah, Director(Estate), Housing Foundation.
13. Mr. Ahmed Taimoor Nasir, Company Secretary/Director(Admn), Housing Foundation.

